## EVERYTHING YOU NEED TO KNOW

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# REMEMBRANCE PACKAGES

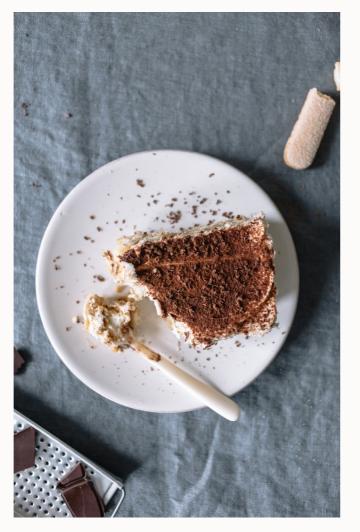
## Remembering the life of your loved one with a gathering in elegant surrounds.

Moorebank Sports is a unique venue featuring four beautiful function spaces and its five star catering.

We approach each and every function as a special event and will ensure that your function is memorable.

Our professional event sales team and operational team will work closely with you to make sure your event runs smoothly.

2 square metre capacity	Room Hire
Seated	
95	Upon Request
44	\$200
48	\$200
NA	\$100
	<b>capacity</b> Seated 95 44 48









# БЦ ES & NIBBLES

YOUR OPTIONS

MOOREBANI SPORTS CLUI



# HOT DOG STAND

## WHAT YOU GET

#### FROM THE BAKERY – CHOOSE ONE

Soft

Crunchy

Milk roll

#### TYPES OF DOGS – CHOOSE TWO

Battered hot dog

Crumbed hot dog

Traditional dog

American dog (skinless hot dog)

Barbequed snag

## DAIRY - CHOOSE TWO

Cheddar cheese

Tasty cheese

Mozzarella

## \$18 PER HEAD

## TOP YOUR DOG - CHOOSE FOUR

#### Avocado

Caramelized onion Crispy spiced onion Crunchy battered onion rings Pickled onion Tomato salsa Jalapeno salsa Roast corn salsa Sauerkraut

#### Traditional coleslaw

Asian slaw with crispy noodles

Shredded lettuce

## TO COMPLIMENT YOUR ROLL - CHOOSE FOUR

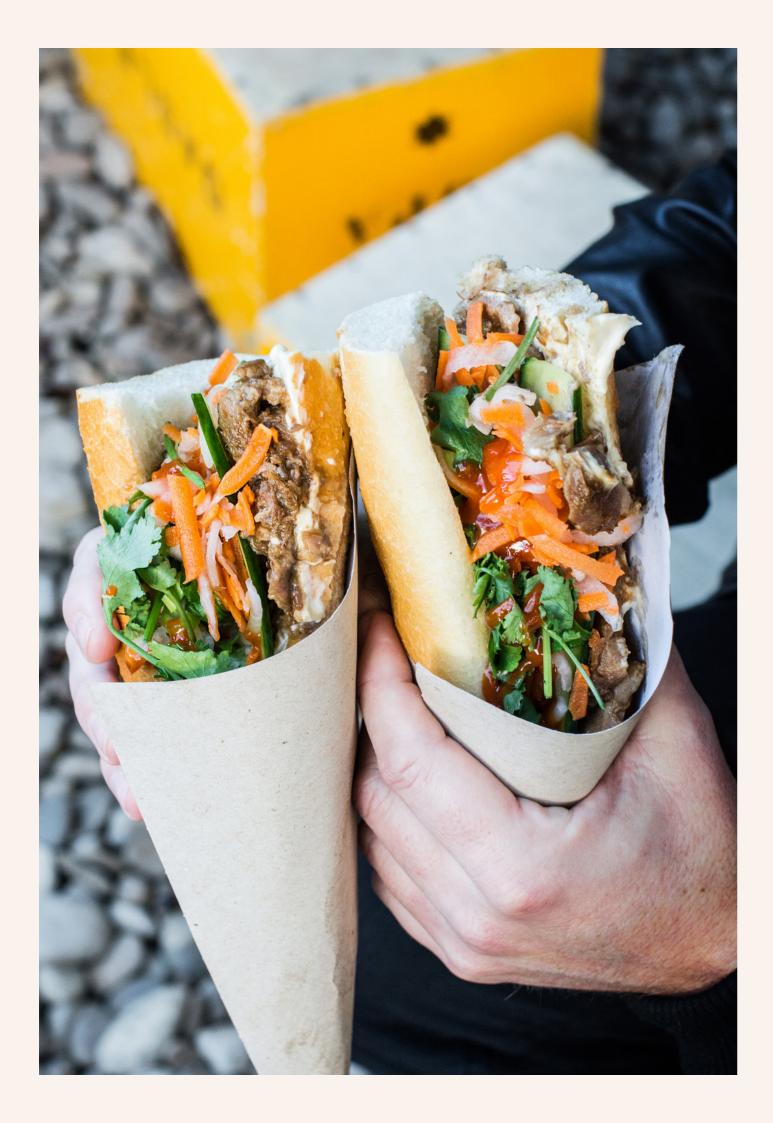
Chilli mustard Caraway flaked aioli Roast garlic aioli Chipotle aioli American mustard Chimmi churri Tomato sauce

Smokey barbeque



T+C<sup>s</sup>/

**MINIMUM 30 GUESTS.** ADDITIONAL ITEMS CAN BE ADDED TO YOUR MENU, PRICE ON YOUR ENQUIRY.



# **MONSTER** BAGUETTE

## WHAT YOU GET

FROM THE FARM – CHOOSE TWO
Chicken snits
Poached chicken
Thai lemon and chilli chicken
Lemon pepper chicken
Parmesan meatballs
Smokey barbeque pulled pork
Chilli con carne
Crispy pork belly
Barbequed snag
Roast pork and gravy
Smokey barbeque pulled beef
DAIRY – CHOOSE TWO
Provolone cheese
Manchego cheese
Swiss cheese

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Mozzarella

MINIMUM 30 GUESTS. ADDITIONAL ITEMS CAN BE ADDED TO YOUR MENU, PRICE ON YOUR ENQUIRY.

## \$20 PER HEAD

## FROM THE GARDEN – CHOOSE TWO

Roasted vegetables, capsicum, eggplant, zucchini and mushrooms

- Crunchy battered onion rings
- Traditional coleslaw
- Asian slaw with crispy noodles
- Waldorf slaw

#### TO COMPLIMENT YOUR ROLL – CHOOSE FOUR

- Ranch mayonnaise
- Roast garlic aioli
- Chipotle aioli
- Dijon mustard
- Romensco sauce
- Guacamole
- Mango chutney
- Tomato chutney
- Roast corn salsa
- Sundried tomato and olive salsa
- Beetroot relish

# PIZZA AND PASTA MENU

## WHAT YOU GET

## ON ARRIVAL

## \$35 PER HEAD

#### WHY NOT UPGRADE (PRICE BASED ON PER PERSON):

Garlic bread	Seafood marinara	+ \$6.00pp
Greek salad	Pesto prawn with rocket and sundried tomato	+ \$6.00pp
Mixed leaves with tomato, cucumber, onion, fetta, kalamatta olives and balsamic vinaigrette	Gnocchi, roast pumpkin, tomato, spinach and chicken	+ \$5.00pp
	Arrabiata, chicken and chilli	+ \$5.00pp
CHEFS SELECTION OF PIZZAS	Prawn, chorizo, capsicum and spinach	+ \$6.00pp
A combination of classic and gourmet pizzas	Spicy homemade meatballs	+ \$4.00pp

#### PASTA BAR - SELECTION OF PASTA

Choose your Pasta (selection of one only):

+ Penne

+ Spaghetti

#### Choose your Sauce (selection of two only):

- + Primavera, roasted vegetables and chilli
- + Boscaiola, creamy bacon and mushroom
- + Homemade bolognaise
- + Napolitana, basil and parmesan
- + Creamy pesto
- + Carbonara, bacon and parmesan

## T+C<sup>s</sup>/

**MINIMUM 30 GUESTS.** ADDITIONAL ITEMS CAN BE ADDED TO YOUR MENU, PRICE ON YOUR ENQUIRY.





# CANAPE PACKAGES

## WHAT YOU GET

## CANAPE OPTIONS

CHOICE OF SIX (6) ITEMS
CHOICE OF NINE (9) ITEMS
CHOICE OF TWELVE (12) ITEMS
ADDITIONAL ITEMS

#### CANAPE HOT SELECTIONS

-		
• •		Assorted gourmet pie
	Satay chicken skewers	Assorted gourmet qui
	Beetroot, goats' cheese & chive arancini balls (V)	Aussie beef pie (GF)
	Kale and Quinoa arancini(GF) (V)	Chicken & leek quiche
		Vegetarian pie
	Chicken & prawn sui mai	Traditional vegetable
	Wagyu beef slider, cheese & bush tomato relish in plain bun	Chicken tikka samosa
	Chicken, cheese, tomato relish in charcoal bun - slider	Aussie beef sausage in lemon myrtle pastry
	Salted cod croquette	Assorted gourmet sau
	Macaroni, truffle & cheese croquette	Aussie beef sausage
	Beef brisket croquette	Spinach and Ricotta ta
	Chicken, jalapeno & cilantro empanadas	Tempura battered fish
	Spinach & feta filo pillows	Teriyaki beef skewers
	Tandoori chicken filo	Tandoori chicken skev
	Kale & onion pakora (GF, DF, EF, V)	Arabic lamb kofta on s
	Traditional thai fish cake (GF)	Asian vegetable spring
	Italian beef meatballs	Peking duck spring ro
	Salt and pepper calamari, lime coriander aioli	

## **CANAPE HOT SELECTIONS**

\$30<sub>PP</sub>

\$40<sub>PP</sub>

\$55pp

\$4.50pp EACH

	Lamb and fresh herb kibbi
	Traditional middle eastern falafel (GF, DF, EF, V)
	Quinoa falafel (GF, DF, EF, V)
	Ricotta, feta & chive pastizzi
	Spiced tomato, lentil & wild lime pithivier (V)
	Assorted gourmet mini pizza
-	Assorted gourmet pie
	Assorted gourmet quiche
	Aussie beef pie (GF)
	Chicken & leek quiche (GF)
	Vegetarian pie
	Traditional vegetable samosa
	Chicken tikka samosa
	Aussie beef sausage roll with bush tomato in lemon myrtle pastry
	Assorted gourmet sausage roll
	Aussie beef sausage roll (GF)
	Spinach and Ricotta tart
	Tempura battered fish bites
	Teriyaki beef skewers
	Tandoori chicken skewers
	Arabic lamb kofta on skewer
	Asian vegetable spring rolls
	Peking duck spring rolls

## CANAPE COLD SELECTIONS

Peking duck crepe with hoi sin sauce
Anti-pesto vegetable skewers
Prawns, wild lime chiili ginger on skewers
Caramelised onion & goats cheese tartlet
Vegetarian Vietnamese rice paper rolls (GF, V)
Prawn Vietnamese rice paper rolls
Chicken, mango, native mint Vietnamese rice paper roll
Assorted Sushi and Nori



## MINIMUM 30 GUESTS.

# COCKTAIL SELECTIONS

## SUBSTANTIAL CANAPE

\$15.00 EACH - MINIMUM 30 GUEST

MUST BE ON A CANAPE PARTY PACKAGE TO CHOOSE ADDITIONAL ITEMS FROM THIS MENU Soup served with organic sourdough - (Spiced pumpkin, Creamy potato and leek, or Ham and pea)

Pulled pork taco, guacamole, pico de gallo and crema Beer battered flathead fillet with shoestring fries and dill mayonnaise Marinated lamb skewer with Greek salad and cucumber yoghurt Wild mushroom risotto with shaved grana padano Aromatic butter chicken with steamed rice and cucumber raita Hokkein noodle stir fry tossed with Asian vegetable - choice of chicken or tofu Steamed fish on jasmine rice with soy, ginger and shallot sauce Thai green curry chicken on fragrant coconut rice Italian style meatballs in spicy tomato sauce and casarecce Fritto misto of crumbed calamari, tempura fish, salt & pepper prawn, with lemon Barbeque German sausage, mash potato and sauerkraut Cheese burger with tomato ketchup, pickles and French fries Casarecce wit Italian sausages and pork ragout Shredded beef salad with baby cos lettuce, garlic croutons, tomato and cucumber Kale quinoa and baby beef salad with marinated feta Middle Eastern barbeque chicken with flat bread, hummus, tabouleh and garlic Vietnamese chicken salad with rice noodles, aromatic Asian herbs and nuc cham Falafel salad with cucumber, cherry tomato, cos lettuce and a Greek yoghurt dressing

## SWEET CANAPE

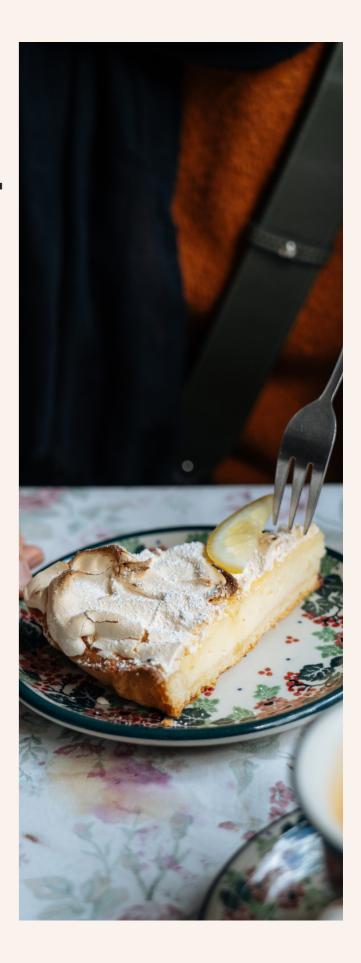
#### \$5.00 EACH

Chocolate and caramel tartletFresh Strawberries with chocolate dipping saucePassionfruit curd tartLemon meringue piesMini bambino gelato conesIndividual decorated cupcakeAssorted Verrine dessertsFresh Strawberry tartCaramelised apple strudelPecan and caramel tartPetite angel cake gateauxBanoffee tartIouble chocolate mousseHazelnut petite nougatRed velvet with fresh creamChocolate sacher square	
Passionfruit curd tart Lemon meringue pies Mini bambino gelato cones Individual decorated cupcake Assorted Verrine desserts Fresh Strawberry tart Caramelised apple strudel Pecan and caramel tart Petite angel cake gateaux Banoffee tart Flourless chocolate gateaux Double chocolate mousse Hazelnut petite nougat	Chocolate and caramel tartlet
Lemon meringue pies Mini bambino gelato cones Individual decorated cupcake Assorted Verrine desserts Fresh Strawberry tart Caramelised apple strudel Pecan and caramel tart Petite angel cake gateaux Banoffee tart Flourless chocolate gateaux Double chocolate mousse Hazelnut petite nougat Red velvet with fresh cream	Fresh Strawberries with chocolate dipping sauce
Mini bambino gelato cones Individual decorated cupcake Assorted Verrine desserts Fresh Strawberry tart Caramelised apple strudel Pecan and caramel tart Petite angel cake gateaux Banoffee tart Flourless chocolate gateaux Double chocolate mousse Hazelnut petite nougat Red velvet with fresh cream	Passionfruit curd tart
Individual decorated cupcake Assorted Verrine desserts Fresh Strawberry tart Caramelised apple strudel Pecan and caramel tart Petite angel cake gateaux Banoffee tart Flourless chocolate gateaux Double chocolate mousse Hazelnut petite nougat Red velvet with fresh cream	Lemon meringue pies
Assorted Verrine desserts Fresh Strawberry tart Caramelised apple strudel Pecan and caramel tart Petite angel cake gateaux Banoffee tart Flourless chocolate gateaux Double chocolate mousse Hazelnut petite nougat Red velvet with fresh cream	Mini bambino gelato cones
Fresh Strawberry tart Caramelised apple strudel Pecan and caramel tart Petite angel cake gateaux Banoffee tart Flourless chocolate gateaux Double chocolate mousse Hazelnut petite nougat Red velvet with fresh cream	Individual decorated cupcake
Caramelised apple strudel Pecan and caramel tart Petite angel cake gateaux Banoffee tart Flourless chocolate gateaux Double chocolate mousse Hazelnut petite nougat Red velvet with fresh cream	Assorted Verrine desserts
Pecan and caramel tart Petite angel cake gateaux Banoffee tart Flourless chocolate gateaux Double chocolate mousse Hazelnut petite nougat Red velvet with fresh cream	Fresh Strawberry tart
Petite angel cake gateaux Banoffee tart Flourless chocolate gateaux Double chocolate mousse Hazelnut petite nougat Red velvet with fresh cream	Caramelised apple strudel
Banoffee tart Flourless chocolate gateaux Double chocolate mousse Hazelnut petite nougat Red velvet with fresh cream	Pecan and caramel tart
Flourless chocolate gateaux Double chocolate mousse Hazelnut petite nougat Red velvet with fresh cream	Petite angel cake gateaux
Double chocolate mousse Hazelnut petite nougat Red velvet with fresh cream	Banoffee tart
Hazelnut petite nougat Red velvet with fresh cream	Flourless chocolate gateaux
Red velvet with fresh cream	Double chocolate mousse
	Hazelnut petite nougat
Chocolate sacher square	Red velvet with fresh cream
	Chocolate sacher square

Petite strawberry, chocolate and cream profiterole

 $T+C^{s}/$ 

**MINIMUM 30 GUESTS.** ADDITIONAL ITEMS CAN BE ADDED TO YOUR MENU, PRICE ON YOUR ENQUIRY.  $T+C^{s}/$ 



## MINIMUM 30 GUESTS.

# GRAZING **STATIONS**

## WHAT YOU GET

SEAFOOD STATION	\$35pp
Prawns, oysters, smoked salmon, marinated mussels	
CHEESE STATION	\$20рр
Selection of farmhouse cheese, breads, lavosh, dried fruit, quince paste and nuts	
CHARCUTERIE STATION	\$25pp

Selection of cured meats, pastrami, prager ham, prosciutto, salami, breads, marinated olives, stuffed peppers and dips

SUPPLEMENTS AND ADDITIONAL ITEMS	
Assorted potato chips (Price - per bowl)	\$8рв
Assortment of freshly cut sandwiches	\$10pp
Double smoked leg ham and cheese croissants	\$8pp
Smoked salmon and brie croissant	\$10pp
Assortment of gourmet tortilla wraps	\$10pp

## PLATTERS : PRICE - PER PLATTER

Corn chips, crudités and trio of dips	\$35
Seasoned potato wedges with sweet chilli sauce and sour cream	\$35
Seasonal fresh fruit platter	\$95
Chefs selection of cocktail food (5 varieties)	\$120
Selection of farmhouse cheeses, dried fruits, nuts and lavosh	\$120
Mezze platter Beetroot & fetta dip, fried chickpea hummus, marinated olives, falafel, dolmades and grilled sour- dough	\$120
Charcuterie Board Fine selection of local and imported meats, paté and cheese balanced with sweet fruit and sour salty pickles and crusty bread	\$170



## MINIMUM 30 GUESTS.

ADDITIONAL ITEMS CAN BE ADDED TO YOUR MENU, PRICE ON YOUR ENQUIRY.

T+C<sup>s</sup>/



# BUFFET SELECTIONS

## SELECT YOUR PACKAGE

## ON THE MENU

BUFFET PACKAGE ONE	\$45pp	BUFFET PACKAGE TWO	\$55pp	BUFFET PACKAGE THREE \$60PF	P
Bread rolls and butter		Bread rolls and butter		Charcuterie grazing board on arrival with cured meats, marinated olives, selection of breads, dips and stuffed peppers	
Salad - Hokkien noodle salad with sesame dressing		Salad - Traditional caesar salad with baby cos, bacon, cage free egg, garlic croutons and shaved parmesan		Bread rolls and butter	
Salad - Cous cous salad with mint, parsley, chopped tomatoes, shallots, lemon juice, olive oil and a hint of		Salad - Mixed leaves, cherry tomatoes, cucumber, Spanish onion and shaved carrot		Salad - Thai style slaw, cabbage, carrot, green beans, crispy noodles,	
middle eastern spices Salad - Rocket, roasted Spanish onions, olives, shaved		Salad - French beans, red onion and vinaigrette dressing		coriander with coconut and lemongrass dressing Salad - Baby spinach, roasted sweet potato, Spanish onions, creamy	
parmesan		Cold - Marinated and chargrilled baby octopus		feta and crunchy toasted almonds	
<b>Cold</b> - Charcuterie grazing board with cured meats, marinated vegetables, dips and bread		Cold - Roast beef with mustard crust		Salad - German potato salad with seeded mustard mayonnaise	
Hot - Braised chicken supreme with tomato, olives and white wine jus		Hot - Baked snapper fillet with lemon and Spring onion dressing		Cold - Smoked glazed leg ham	
Hot - Pan seared salmon, pizzaiola sauce, olives, toma- to, capers and oregano		Hot - Mongolian lamb and vegetable stir fry		Hot - Slow roasted grass fed beef served with thyme and red wine glaze	
Side - Steamed seasonal vegetables coated in butter		Hot - Asian greens		Hot - Thai style chicken and cashew nut stir fry, coriander, onion, garlic, carrots and capsicum	
and parsley		Side - Steamed jasmine rice		Side - Steamed seasonal vegetables coated in butter and parsley	
Dessert - Chocolate éclair filled with cream		Side - Potatoes roasted with oregano garlic and lemon		Dessert - Farmhouse cheeses, quince paste, nuts and lavosh	
Dessert - Seasonal fresh fruit platter		Dessert - Pavlova with fresh fruit and cream		Desserts – selection of cakes and slices	
In-Room urn coffee service, organic and herbal teas		Dessert - Fresh seasonal fruit			
		In-Room urn coffee service, organic and herbal teas		In-Room urn coffee service, organic and herbal teas	

#### **BUFFET PACKAGE FOUR**

\$75рр

Charcuterie grazing board on arrival with cured meats, marinated olives, selection of breads, dips and stuffed peppers

Bread rolls and butter

Fresh king prawns, lemon and seafood sauce

Marinated mussels, served with fresh lemon

Salad - Greek salad, marinated olives, feta and red onion

Salad - Rocket, roasted Spanish onions, olives, shaved parmesan

Salad - Vietnamese chicken salad, crispy lettuce, Asian herbs and lime dressing

Cold - Roast turkey breast, cranberry stuffing

Hot - Leg of lamb with rosemary and garlic

Hot - Wok tossed marinated chicken breast fillets with traditional spicy satay sauce

Side - Vegetable fried rice

Side - Pumpkin roasted with honey and paprika

Dessert - Farmhouse cheeses, quince paste, nuts and lavosh

Desserts – selection of cakes and slices

In-Room urn coffee service, organic and herbal teas

#### MINIMUM 30 GUESTS.

MOOREBANK SPORTS CLUB

# HIGH TEA & DRINKS OPTIONS

MOOREBANK SPORTS CLUB

YOUR OPTIONS



## **HIGH TEA**

## HIGH TEA MENU - \$45PP

## ON THE MENU

## SELECTION OF FINGER SANDWICHES

Chicken, mayonnaise and rocket

Smoked salmon, cream cheese, capers and fresh dill

Roast beef, seeded mustard mayonnaise and tomato

Creamy egg & salad

## SELECTION OF SAVOURY

Mini savoury quiche

Truffle & mushroom arancini with saffron mayonnaise

## SELECTION OF SWEETS Macarons Profiteroles Lemon meringue tart

ADDITIONAL INCLUSIONS

Strawberry tart

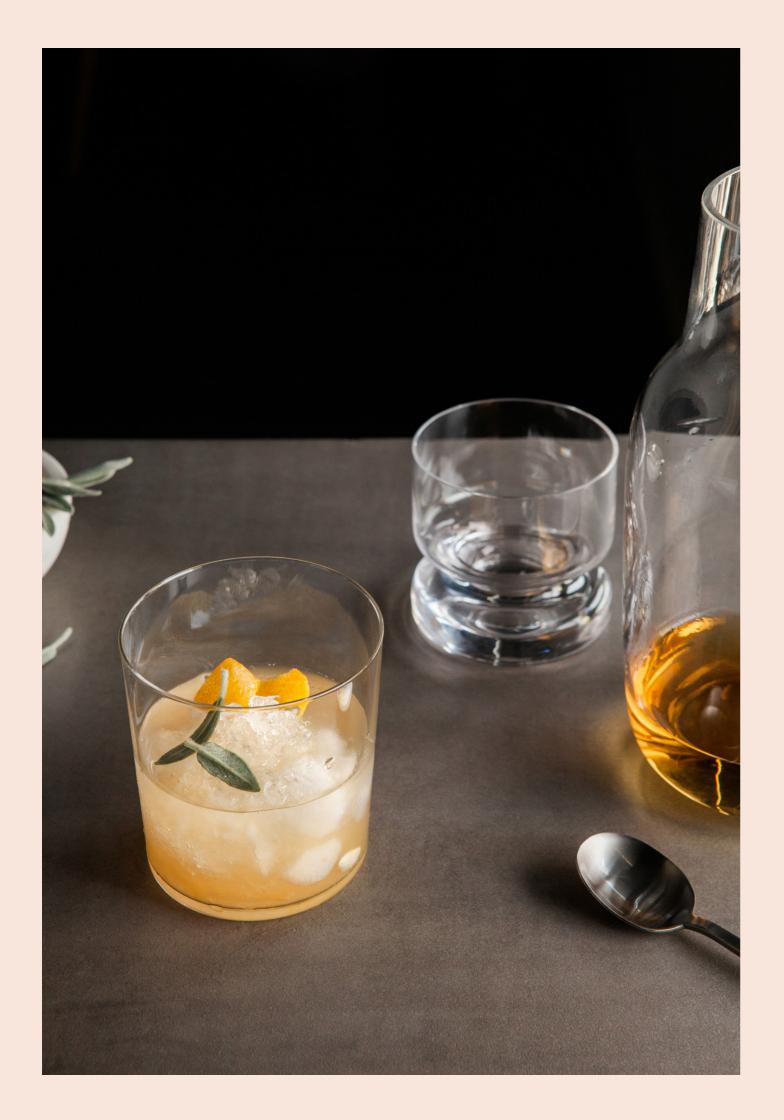
Devonshire scones served with cream and jam

In-Room urn coffee service, organic and herbal teas

T+C<sup>s</sup>/

**MINIMUM 30 GUESTS.** ADDITIONAL ITEMS CAN BE ADDED TO YOUR MENU, PRICE ON YOUR ENQUIRY.





## **BEVERAGE OPTIONS**

## WHAT YOU GET

There are multiple options available for beverage service.

Beverages on consumption also known as a bar tab. This is where you advise a limit you wish to put on the bar. Our staff will advise you when you are close to reaching this limit and give you the option to increase the amount or for guests to now purchase their own beverages.

Cash bar is also available where guests purchase their own drinks throughout the event.

T+C<sup>s</sup>/

## DECORATIONS

We are happy to organise decorations on your behalf through our suppliers (additional charges apply) or you are welcome to organise your own decorations. Please advise your event specialist if you are organising your own decorations.

## CAKES

You are welcome to provide your own cake for the event. We are happy to store this for you on the day until it is required. You have three options for the cutting of your cake:

1.Do it yourself, we will provide utensils and plates for you to cut and serve the cake yourself.

2.Cake service, for our chef to cut and place on a shared platter a \$2.50 per person charge will apply.

3.Cake service, for our chef to cut, individually plate and garnish a \$3.00 per person charge will apply.

# **TERMS AND CONDITIONS**

## **Terms and Conditions**

01

02

03

The Registered Clubs Act requires that any person holding an event with Moorebank Sports Club must be a member of the Club. The member is then responsible for all non-members of the Club and anyone under the age of 18 years. Please contact the Club for membership information. • Tentative booking dates are held for three (3) working days only. Confirmation of booking must be received by Catering HQ within three (3) working days of original reservation with the signed terms & conditions agreement. If confirmation is not received within this time, management reserves the right the release the space. The amount required for the deposit is the room hire fee. If the client fails to return the signed terms & conditions agreement with the payment of the deposit, then the company shall be entitled to allocate the event date and premises to another client.

· All prices are current at the time of quotation but may be subject to change based on rising costs. The quoted prices include GST and upon receipt of your confirmation and deposit, fixed prices will be confirmed in writing.

## **Finalising Event Details**

Catering HQ require all event details to be finalised seven (7) days prior to the event date

At this time our Functions Team will discuss and confirm all Food & Beverage options, including: any specific dietary requirements, room setup, decorations, equipment hire, entertainment and any miscellaneous expenses or special instructions required.

## **Final Numbers & Payment**

Confirmation of the final numbers of guests must be made no less than seven (7) days prior to the event date. Final numbers will be taken to be the minimum number of guests attending the event. Upon confirmation of final numbers a final invoice will be issued to the Event Organiser.

The final invoice payment is required seven (7) days prior to the event date. This payment can be made in Cash, Credit Card, EFTPOS or Bank Cheque only. Any additional guests in attendance on the event date, post final payment, will require approval by the Event Organiser and will

be charged accordingly. The resulting balance owing must be settled on the day of the event.

In default of such prompt payment, you undertake to pay late payment fees of 2.5% per month on any amount outstanding and to indemnify us and pay all costs and expenses on a solicitor and own client basis if legal action is necessary, and/or EC Credit Control Pty Ltd's fees, which we may incur in recovering from you any overdue amount.

Non-refundable prepayment of the balance of the total estimated amount is payable 7 days prior to the event date. If the balance of the total estimated amount is not paid 7 days prior to the event date, the client will be deemed to have cancelled the event at that time.

The payment by any person of any fees & charges for such facilities, and the issue to any such person of any receipt for such sum and/or confirmation of the event shall be deemed to be an acknowledgement and acceptance by such person of the conditions contained herein.

The Client agrees that beverages will be charged according to Moorebank Sports Club records of consumption, or at the agreed amount in the case of a beverage package option being confirmed by the client. Any variations in beverage consumption, any increase in confirmed numbers, extension of the event time and any other agreed additional costs incurred are payable via credit card on the day of the event.

The client must provide Catering HQ final menu choices and numbers of guests attending the event in writing no later than seven (7) Days prior to the event date.

## Food & Beverage

Catering HQ offers clients an exquisite range of menus to accompany any occasion. The Club does not permit clients to provide external food and beverage on the premises.

04

Clients are also advised that due to food safety liability standards, surplus food and beverage not consumed during the event is unable to be removed from the premises.

Prior arrangements for celebration cakes must be made with the Functions Team. When providing your own cake, we offer two plating options as follows:

1. Do it yourself, we will provide utensils and plates for you to cut and serve the cake yourself.

2. Cake service, for our chef to cut and place on a shared platter a \$2.50 per person charge will apply.

3. Cake service, for our chef to cut, individually plate and garnish a \$3.00 per person charge will apply.

Children aged between five (5) and twelve (12) years will be charged at half the adult rate. Children below the age of five (5) years are free of charge (when choosing from a buffet menu).

Where events require the use of external contractors not employed by Catering HQ or Wests Ashfield Leagues Club, the client will provide the Functions Team with a copy of the external contractors Public Liability Insurance when finalising the event details, twenty eight (28) days prior to the Event Date. All external contractors must liaise with the Functions Team in regards to delivery, setup and break down of equipment.

#### **Delivery & Collection of Goods** 05

All deliveries and collections of goods to or from Moorebank Sports Club on the client's behalf can only be made by prior arrangement with the Functions Team. All deliveries must be clearly marked with the name of the event. Catering HQ will take all reasonable care but accept no responsibility for items delivered or left for collection.

## **Security Personnel**

06

Our Functions Manager will provide advice to the extent considered necessary for the provision of security, crowd control or emergency requirements that need to be arranged for the event. Any costs associated with the requirement will be payable by the Client / Event Organiser. All security service arrangements are booked directly through Moorebank Sports Club and charged back to the client / Event Organiser at cost. All 18th and 21st birthday parties are required to have security. The club reserve the right to request security, for any function and to be charged to client.

If you require longer than the normal five (5) hours for your half-day function there will be an overtime charge of \$3.30 per confirmed guest per hour or part thereof.

Catering HQ will take no responsibility or liability for damage or loss of access earlier a room hire fee will be charged. merchandise, goods or property of the client or their guest left at Moorebank Sports Club prior, during or after functions/exhibitions. The client Compliance 09 and client contractors/suppliers must remove from Moorebank Sports Club immediately after the conclusion on the event all gifts, equipment All guests must comply with The Registered Clubs Association Laws and other items they may have brought onto or had delivered to the which govern Moorebank Sports Club license conditions. Guests will be Club. Catering HQ shall not be liable in any way to the client or client conbound by Club entry requirements. Guests must either be a member of tractors/suppliers for any loss or damage to such gifts, equipment and the Club, reside outside the five (5) kilometre radius from Club premises items whilst they are on Moorebank Sports Club property. Catering HQ or be signed in by a member. All persons under the age of eighteen may dispose (as it deems fit) of any gifts, equipment or items that are left (18) years are prohibited from entering gaming and areas adjacent to behind at Moorebank Sports Club without being liable for consequential licensed bar areas and must always be accompanied by and in the imdamages of any nature for any reason whatsoever. mediate presence of a responsible adult.

## **Event Cancellation**

For cancellations or postponement of confirmed bookings the following conditions apply:

- 1. Written notice is required for all booking cancellations.
- 2. Any confirmed booking cancelled or postponed more than sixty one (61) days prior to the event date, the client will be refunded the full amount of the deposit payment.
- 3. Any confirmed booking cancelled or postponed thirty one (31) to sixty (60) days prior to the event date, the client will forfeit 50% of the estimated cost of the event (including the deposit payment amount).
- 4. If cancellation or postponement of the confirmed booking occurs less than thirty (30) days prior to the event date, the Cancellation Fee will consist of the total estimated cost of the event and the deposit payment amount.
- 5. If cancellation or postponement of the confirmed booking occurs less than seven (7) days prior to the event date the cancellation fee will consist of the total estimated cost including the food and beverage component
- Where circumstances beyond Catering HQ control prevent Moorebank Sports Club from fulfilling any obligations under this contract, Catering HO will be released from this contract without penalty.
- Organisers are financially responsible for any damage sustained to their property or that of Moorebank Sports Club that is caused by the client or their guests prior, during or after functions/exhibitions. The use of drawing pins, staple guns or any fastening material on walls is strictly prohibited. Repair and replacement costs will be passed on to the client. Public Holidays – 15% overall surcharge.
- I understand that a cleaning fee of \$500.00 can be charged to the client after the events finalization, as per the manager on the days discretion. Moorebank Sports Club reserves the right to adjust any set-up to ensure fire, life and safety codes are met.
- Moorebank Sports Club reserves the right to charge for security on events as it deems necessary.

## Room Access

Access to the room is 2 hours prior to your start time. If you wish to have

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# TERMS AND **CONDITIONS**

## **Dress Regulations & Conduct**

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The appearance of all members and guests must be neat and tidy at all times. The following dress is not permitted at any time; thongs, bare feet, singlets, swimwear, offensive t-shirts and caps. The Management's decision will be final.

#### Smoking at Moorebank Sports Club 11

All Event rooms are 'Smoke Free' in accordance with the Smoke Free Environment Act. Clients, their guests and staff may use the designated smoking areas which are easily accessible from all Event areas.

## Indemnity

The Client uses and occupies the Event Area, including but not limited to the area of the Event Venue in which the event is conducted, at their own risk. The Client hereby indemnifies Moorebank Sports Club and agrees to keep Moorebank Sports Club indemnified, against all actions, If a guest or organiser is asked to leave no monetary compensation will suits, proceedings, claims and demands, damages, costs and expenses whatsoever which may be taken or made against Moorebank Sports Club and/or incurred arising out of injury or damage to any person or property from or during the use of Moorebank Sports Club facilities referred to in this agreement and the Event Confirmation.

## **Emergencies & Industrial Action**

Moorebank Sports Club may cancel this agreement at any time if there exists an emergency or threat of danger to any person or of damage to property (or as a result of such damage or danger).

Similarly this agreement may be cancelled at any time by Moorebank Sports Club if the use of the Event Venue is prohibited or hindered by cessation or interruption of utility supplies (electricity or gas), failure of plant or equipment, unavailability of food items, any industrial action or other unforeseeable event or incident. Deposits paid by the client would be refunded or such proportion as is appropriate within seven (7) working days of the event date.

## **Government By-laws**

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The Client shall conform to the requirements of the Local Government Act and any other relevant act, by-laws, rules or regulations and shall be liable for any breach of any such act, by-laws, rules or regulations.

## **Responsible Service of Alcohol**

Moorebank Sports Club is committed to the Responsible Service of Alcohol. Club management will not permit or suffer any riotous, disorderly, offensive or improper conduct in any of the event areas inside or adjacent to the event area or within its confines.

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Any person believed to be approaching intoxication or involved in any riotous, disorderly, offensive or improper conduct will be escorted off the premises.

Moorebank Sports Club has a Responsible Service of Alcohol Policy. It is illegal to serve alcoholic beverage to any person in a state of intoxication and as such Moorebank Sports Club reserves the right to refuse service to any such persons and/or request their departure from the premises. It is illegal to serve alcoholic beverage to any person under eighteen years of age & Moorebank Sports Club reserves the right to request suitable identification to this end.

be given and the client will be changed the full amount for the event





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